



MULTIPLE OFFERS NOTIFICATION

PROPERTY ADDRESS: _____ INITIAL OFFER DATE: _____
 _____ BUYER NAME: _____

 LISTING AGENT: _____ BUYER'S AGENT: _____
 EMAIL: _____ EMAIL: _____
 PHONE: _____ PHONE: _____

The following agent acknowledges receiving notification from the listing agent that multiple offers for the purchase of this Property have been presented. In order to ensure that all parties have access to identical information, Seller requires that these instructions be emailed to prospective buyer's agents immediately and that each buyer's agent acknowledge receipt by return email.

Seller's standard procedure for multiple offers is:

1. Inform all parties of the multiple offers.
2. Each interested party is requested to submit their "best" offer in writing to the listing agent no later than (date) _____ at (time) _____ AM/PM (circle one).
3. Seller will accept or provide a counter offer ONLY to the offer which the Seller determines to be the "best" offer.
4. In the event the first choice of the "best" offer does not result in an accepted purchase agreement, Seller will accept or provide a counter offer ONLY to the offer which the Seller determines to be the "next best" offer, and so on.
5. **ALL OFFERS AND/OR COUNTER OFFERS MUST BE IN WRITING. NO VERBAL OFFERS WILL BE ACCEPTED.**

As Buyer's Agent, please sign below to acknowledge receipt of this faxed/emailed communication, and return to listing agent by fax/email immediately upon receipt and completion of the "Buyer's Response" section below. Thank you for your interest in this property.

Receipt of original offer	Date	Receipt of Multiple Offers	Date
Acknowledged by Listing Agent		Procedure acknowledged by Buyer's Agent	

BUYER'S RESPONSE

Please fax or email the buyer's response to the multiple offer notification by the deadline noted above.

The buyer's offer remains the same.
 The buyer wishes to revise his offer. See attached Addendum or New Offer.

BUYER	DATE	BUYER'S AGENT	DATE/TIME
BUYER	DATE		